

Position Description

Position: Cable Assembler

Department: Operations

Reports to: Technical Services Manager

Direct Reports: None

Location: Enatel Seattle

Role Purpose	The purpose of this role is to assemble cable products to meet customer requirements by following detailed work instructions and quality standards. It involves ensuring proper use of tools, maintaining specified torque settings, and performing functional testing to uphold assembly quality. The role also includes reporting non-conformances, collaborating effectively with team members, and supporting additional functions including cable assembly production, backup support for charger production, and assisting with shipping and receiving activities.
Key Success Outcomes	- Assembling cable products according to customer needs by following work instructions, samples, and other specifications. - Collecting all materials and tools needed to begin the assembly process. - Assuring and maintaining specified assembly quality according to work instructions. - Checking incoming parts and outgoing assembly quality and reporting non-conformances in parts/product to Team Leader. - Working effectively in a team environment and co-operating with co-workers. - Performing functional testing. - Providing backup support for charger production as required. - Participating in shipping and receiving activities as necessary. - May be required to lift units up to 15kg.
Key Internal Relationships	- Charger Technicians - Technical Services Manager - Director of Operations - All Enatel and IDEAL staff as required
Key External Relationships	- Suppliers - Customers

Key Requirements

Accountability Area	Desired Outcome/Achievement Indicators
Product Assembly to Specification	- Assemble cable products accurately and consistently to customer specifications, following work instructions and visual samples. - Products meet all quality standards and require minimal rework.
Material, Tool, and Inventory Readiness	- Collect all necessary materials and tools to begin the assembly process. - Assembly processes start without delay, supporting efficient workflow. - Ensure tools are functioning correctly to maintain product integrity.
Quality Assurance on Parts and Assembly	- Inspect incoming parts and completed assemblies; report any non-conformances. - Defective or substandard parts are flagged early, reducing quality issues.
Effective Team Collaboration	- Work cooperatively with others to ensure a smooth and productive team environment. - Provide backup support for minor technical issues to avoid delays.
Functional Testing Competency	- Perform functional testing on completed assemblies to verify operational performance. - Only compliant products proceed to the next stage of production or shipment.
Cable Assembly Production	- Actively support cable assembly processes by following the same standards of quality and efficiency as required. - Maintain flexibility to switch between tasks as needed to support production goals.
Backup Support for Charger Production	- Step in as needed to assist with charger production tasks. - Provide seamless support to ensure workflow is maintained and targets are met.
Health, Safety & Manual Handling	- Follow all Health & Safety procedures and perform manual handling tasks safely, including lifting units up to 15kg. - Tasks are performed with a safety-first mindset to prevent injuries.

Other duties:

- Upholds the Enatel company values.
- Contributes to the achievement of departmental goals and objectives.
- Completes any other tasks, projects, or duties as required by Management from time to time.

Health & Safety:

- Ensuring all Health & Safety policies and rules are followed, with all tasks completed in a safety-conscious manner.
- Adhere to all health and safety policies whether at our Seattle premises or elsewhere.
- Lead by example in all matters relating to Health & Safety.

Environmental:

Enatel is committed to minimising the environmental impact of our operations and products.

- Ensuring Environmental policies and processes are followed.

Person Specification:

	Essential	Desirable
Competencies	• Functional/Technical Skills - has the functional and technical knowledge and skills to do the job at a high level of accomplishment. • Process Management – systematic approach to ensuring that processes are efficient, aligned with team goals, and continuously improved. • Learning Agility - the ability to learn quickly in a new environment. • Problem Solving – looks for opportunities to resolve issues and solve problems. Learns quickly when facing new problems. • Integrity and Trust – is seen as a direct, truthful individual; is widely trusted. • Ethics & Values – act with honesty and transparency. Taking responsibility for one's, actions and decisions fostering a culture of reliability and ethical behaviour.	
Skills, Experience & Knowledge	• Safety-first approach • Minimum one-year experience in a manufacturing environment • Proven experience as an assembler on a production line • Good understanding of quality control principles • Good communication skills and ability to follow instructions (verbal and written) • Physically fit – may be required to lift units up to 15kg • Proficient in English, both oral and written	
Qualification / Licenses	• Minimum 2 years' experience in a similar role	• Applicable tertiary qualification would be an advantage