Position Description

Position: Finance Analyst
Department: Finance
Reports to: Senior Management Accountant
Direct Reports: None

Role Purpose	This role plays a critical part in supporting the financial planning and performance management functions of the business. The management Account/FA plays an important role in assisting in the preparation of management accounts, budgeting and forecasting modelling, data cleansing and analysis. A key focus is on improving data quality and streamlining reporting processes through effective data extraction, cleaning, and management across multiple systems. The Finance Analyst will contribute to driving data-driven decision making and enhancing operational efficiency.
Key Success Outcomes	• **Accurate and Timely Financial Planning** o Support the development and execution of budgeting, forecasting, and long-term financial planning processes. o Collaborate with business units to gather inputs, validate assumptions, and ensure alignment with strategic goals. • **Management Accounting** o Comprehensive trend analysis with actionable insights, contributing to informed financial reporting and operational improvements o Identification and reporting of manufacturing and pricing variances, leading to better cost control and budget adherence. o Continuous monitoring of the order book to effectively manage production capacity and mitigate risks associated with over or under capacity. o Analysing manufacturing and price variances and causes o Standard Costing - Analyse and report on movements in Bill of Materials and Routings and the impact on job costs o Review actual job performance against standards, review variances and update standards as appropriate • **High-Quality Analysis and Reporting** o Maintain and enhance financial dashboards, models, and performance tracking tools to provide clear insights to stakeholders. o Ensure reports are accurate, consistent, and tailored to the needs of various audiences, including senior leadership. o Proactively identify trends, variances, and opportunities for improvement through data driven analysis. • **Improved Data Quality** o Identify and address gaps or inconsistencies in financial and operational data. o Implement controls and validation processes to ensure reliable reporting and analysis.

	• **Effective Data Management** ○ Extract, clean, and manage data from multiple sources including ERP systems and spreadsheets. ○ Build and maintain robust data pipelines and repositories to support scalable analysis. ○ Ensure data is organized, accessible, and secure, enabling efficient decision-making. • **Continuous Improvement and Willingness to Learn** ○ Leverage technology and automation to streamline financial processes and reporting. ○ Evaluate and implement tools that enhance productivity and analytical capabilities. ○ Foster a culture of continuous improvement by identifying and executing initiatives that drive efficiency and value ○ A driven and motivated mindset to support the overall finance team to achieve its objectives to support the business to grow. ○ A willingness to get stuck in a support the team as needed.
Key Internal Relationships	• Finance team • All Enatel departments • IDEAL Corporate
Key External Relationships	• N/A

Key Requirements

Accountability Area	**Desired Outcome/Achievement Indicators**
Business Planning Activities	• Collaborate within cross-functional teams to develop and manage annual budgets and rolling forecasts. • Ensure financial plans are aligned with strategic objectives and reflect accurate business assumptions. • Provide timely updates and scenario analysis to support agile decision-making.
Management Accounting	• Maintain robust processes for reviewing and updating job cost standards, supporting ongoing financial accuracy. • Report on movements in Bill of Materials and Routings, assessing their impact on job costs and overall profitability. • Monitor the order book to manage production capacity effectively, mitigating risks associated with over- or under-capacity
Financial Analysis	• Build and maintain robust financial models to evaluate business performance and strategic initiatives. • Deliver insightful analysis that supports commercial decisions and highlights risks and opportunities.

	• Continuously refine models to improve accuracy and relevance.
Data Management	• Extract, clean, and organise financial and operational data from multiple systems to ensure consistency and accuracy. • Collaborate with business areas to improve data flows, resolve data quality issues, and enhance system integration. • Ensure data governance practices are followed, including version control, documentation, and secure handling of sensitive information.
Reporting	• Ensure the accuracy, consistency, and integrity of financial reports and dashboards. • Maintain reporting tools that provide clear visibility into key performance indicators. • Support month end reporting cycles with high quality outputs.
Process Improvement	• Identify inefficiencies in financial processes and propose practical solutions. • Contribute to initiatives that streamline workflows, reduce manual effort and enhance data reliability. • Promote a culture of continuous improvement.
ERP Systems	• Demonstrate the ability to quickly learn and navigate new ERP systems and financial tools. • Support system implementations, upgrades, and integrations by providing finance expertise. • Ensure data accuracy and process compliance within ERP environments.

Other duties:

- Upholds the company values.
- Perform any other tasks as required by your Team Leader and/or the business.
- Contributes to the achievements of department goals and objectives.

Health & Safety:

- Ensuring all Health & Safety policies and rules are followed, with all tasks completed in a safety conscious manner.
- Maintaining a safe and clean working environment by complying with Enatel Policy and Procedures.
- Leads by example in all matters relating to Health & Safety.

Environmental:

Enatel is committed to minimising the environmental impact of our operations and products.

- Ensuring Environmental policies and processes are followed.

Person Specification:

	Essential	**Desirable**
Competencies	• **Analytical Thinking:** Ability to analyse complex financial data and provide actionable insights. Strong	•

	problem-solving skills to identify and address financial issues. • **Financial Acumen:** Demonstrates an understanding of financial principles, practices, and regulations. • **Technology Driven Mindset:** A curious, tech-savvy mindset with a desire to innovate and improve how things are done. Identifying opportunities for automation. • **Communication:** Excellent verbal and written communication skills. Able to convey financial information clearly and concisely to both financial and non-financial stakeholders. • **Problem-Solving:** Strong problem-solving skills with the ability to identify issues, develop solutions, and implement changes effectively. Able to handle unexpected challenges and adapt to changing circumstances.	
Skills, Experience & Knowledge	• 2+ years' experience in a similar role • Proficiency in Microsoft Excel • Management Accounting experience, preferable in a manufacturing environment • Strong analytical skills with the ability to interpret financial data and provide insights • Excellent attention to detail, organisation skills, and accuracy • Understanding of financial principles, management reporting, and budgeting/forecasting processes • Effective written and verbal communication skills, including	• **ERP Systems**: Experience with Infor Syteline and Dynamics 365 • **Microsoft Power Platform**: Power BI, Power Query, Power Apps and Power Automate • **Manufacturing Experience**: Exposure to the manufacturing industry to support cross-functional alignment.

	the ability to present findings clearly • Ability to prioritise tasks and meet deadlines • Friendly, collaborative and can-do attitude	
Qualification / Licenses	• **Bachelor's Degree in Finance or Accounting** • **Professional Certification (or working towards):** CA or equivalent.	