

Position Description

Position: Supply Chain Manager
Department: Operations
Reports to: Director of Operations
Direct Reports: Nine

Position purpose:

Supply Chain Manager is responsible for overseeing and managing Enatel's supply chain and inbound logistics strategy to maximize the process efficiency and productivity. Important aspect of the role is to drive initiatives to improve stock accuracy, optimal inventory level and reducing slow moving and obsolete inventory. Supply Chain Manager develops and maintains good relationships with vendors and distributors.

Key responsibilities:

- Lead Planning and Procurement team, Inventory controller and Warehouse Manager and provide constructive feedback
- Determine key Supply Chain KPIs, aligned with the overall business strategy
- Review team on an annual basis against agreed KPIs and objectives. Provide constructive feedback regularly
- Working closely with Procurement team to ensure data accuracy and optimal ERP system set up for smooth operations (Lead times, re-order points, safety stock, MOQ...)
- Working with Procurement team to drive costs down.
- Negotiating contracts, costs and terms with suppliers and freight forwarders
- Ensure raw material supply to production is on time, aiming for zero downtime.
- Communicate with suppliers, expedite material supply when required.
- Analyse data and information to remove waste from the system and processes.
- Implement new or improved supply chain processes
- Driving our cycle counting processes and ensuring best practise and accuracy.
- Working closely with P&A Manager, Inventory Controller and Procurement team to manage slow moving and obsolete inventory
- Support NPI projects, provide information related to material supply and recommend strategy for effective and resilient supply chain
- Audit and review current vendors, following Enatel procedures
- Audit and recommend new suppliers to the business as required.
- Represent Enatel the IDEAL Global Supply Chain committee.

Other duties:

- Upholds the company values.
- Perform any other tasks as required by your Manager and/or the business.
- Contributes to the achievements of department goals and objectives.

Health & Safety:

- Ensuring all Health & Safety policies and rules are followed, with all tasks completed in a safety conscious manner.
- Maintaining a safe and clean working environment by complying with Enatel Policy and Procedures.



- Leads by example in all matters relating to Health & Safety.

Environmental:

Enatel is committed to minimising the environmental impact of our operations and products.

- Ensuring Environmental policies and processes are followed.

Key Relationships:

Internal	External
• Director of Operations	• Suppliers
• Planning and Procurement Team	• Distributors
• Warehouse Team, Inventory Controller	• Freight Forwarders
• Manufacturing Manager	• IDEAL Committees
• Project Managers	•
• Quality Team	•
• Finance Team	•

Person Specification:

	Essential	Desirable
Competencies	<ul style="list-style-type: none"> • Business Acumen – Knows how businesses work. Is knowledgeable in current and possible future policies, practices, trends, technology, and information affecting his/her business and organisation. • Action oriented - enjoys working hard and is full of energy for the things he/she sees as challenging. • Motivating Others – Creates a climate in which people want to do their best. Is someone people like working for and with. • Customer Focus – Is dedicated to meeting the expectations and requirements of internal and external customers. Establishes and maintains effective relationships with customers and gains their trust and respect. • Organising and Planning - uses resources effectively and efficiently. Accurately scopes out length and difficulty of tasks and projects. Sets objectives and goals. • Process Management – good at figuring out the processes necessary to get things done. Can simplify complex processes • Integrity and Trust – is seen as a direct, truthful individual; is widely trusted. • Ethics & Values - Has an appropriate and effective set of core values and beliefs, and acts in line with those values at all times. • Problem Solving – looks for opportunities to resolve issues and solve problems. Learns quickly when facing new problems. 	
Skills, Experience & Knowledge	<ul style="list-style-type: none"> • 5 years plus experience in an international procurement environment. • 2 years' proven experience in leading a procurement team. • Safety-First approach. 	<ul style="list-style-type: none"> • Experience in an electronics environment.

	<ul style="list-style-type: none"> • Strong computer skills word/excel/Microsoft/ERP systems. • Excellent communication and negotiation skills. • Problem solving • Critical thinking • Time management skills. • Good understanding of supplier terms and conditions. • Knowledge of the inventory systems. 	
Qualification / Licenses	<ul style="list-style-type: none"> • Applicable tertiary qualification would be an advantage. 	<ul style="list-style-type: none"> •