

## Position Description

**Position:** Production Maintenance Technician  
**Department:** Manufacturing  
**Reports to:** Production Engineering Team Leader  
**Direct Reports:** None

### Position purpose:

To ensure manufacturing equipment is serviced and maintained within the allocated service schedule. Our products are manufactured efficiently through our manufacturing equipment, ensuring the highest quality standards for our customers.

### Key responsibilities:

- Maintenance of core electronics production equipment. (Screen Printers, SMT, Ovens, AOI, Material handling buffers and conveyors, Wave Soldering, Automatic coating machine, lifting gear).
- General Jigs and Fixture Maintenance – procedures and controls are implemented including jigs for all DC product assembly.
- Where required training is carried out to ensure we have our staff trained to the highest standard.
- Work with Manufacturing Process Engineer to report all yields for your area and ensure as part of the fail modes that training is carried out where required to eliminate mistakes.
- Other manufacturing tasks as required from time to time.
- Develop, maintain and enforce maintenance schedules.

### Key requirements:

- Preferred background of maintenance within electronics manufacturing.
- Experience delivering to equipment maintenance schedules.
- A minimum 2 years in factory maintenance role in factories with high automation levels will be an advantage.
- Be competent and understanding of process manufacturing and be able to assist with New Product Introductions.
- Safety-First approach.
- Electronics background – must be able to understand the processes and use suitable diagnostic equipment.
- A team player who can effectively work with a variety of personnel at all organisational levels.
- Be confident with servicing and mechanical assembly of manufacturing equipment.
- Confident and hard working in all aspects of Manufacturing support.

### Other duties:

- Upholds the company values.
- Perform any other tasks as required by your Team Leader and/or the business.
- Contributes to the achievements of department goals and objectives.

### Health & Safety:

- Ensuring all Health & Safety policies and rules are followed, with all tasks completed in a safety conscious manner.
- Maintaining a safe and clean working environment by complying with Enatel Policy and Procedures.
- Leads by example in all matters relating to Health & Safety.

## Environmental:

Enatel is committed to minimising the environmental impact of our operations and products.

- Ensuring Environmental policies and processes are followed.
- Ensure there are appropriate facilities for the safe storage and handling of chemicals.
- Fume extraction equipment and filters maintained according to the maintenance schedule.
- Maintenance of compressed air lines.

## Key Relationships:

Internal	External
<ul style="list-style-type: none"> <li>• Manufacturing Manager</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
<ul style="list-style-type: none"> <li>• Production Engineering Team</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>
<ul style="list-style-type: none"> <li>• Quality Team</li> </ul>	

## Person Specification:

	Essential	Desirable
<b>Competencies</b>	<ul style="list-style-type: none"> <li>• <b>Functional/Technical Skills</b> - has the functional and technical knowledge and skills to do the job at a high level of accomplishment.</li> <li>• <b>Action orientated</b> - enjoys working hard and is full of energy for the things he/she sees as challenging.</li> <li>• <b>Process Management</b> – good at figuring out the processes necessary to get things done. Can simplify complex processes.</li> <li>• <b>Learning Agility</b> - the ability to learn quickly in a new environment.</li> <li>• <b>Problem Solving</b> – looks for opportunities to resolve issues and solve problems. Learns quickly when facing new problems.</li> <li>• <b>Integrity and Trust</b> – is seen as a direct, truthful individual; is widely trusted.</li> <li>• <b>Ethics &amp; Values</b> - Has an appropriate and effective set of core values and beliefs, and acts in line with those values at all times.</li> </ul>	
<b>Skills, Experience &amp; Knowledge</b>	<ul style="list-style-type: none"> <li>• Safety-First approach.</li> <li>• Excellent communication and organisation skills.</li> <li>• Strong team player that actively contributes to the company's success.</li> <li>• Ability to interact effectively with a variety of personnel at all organisational levels.</li> <li>• Excellent self-organisation skills.</li> <li>• Must be able to self/manage and effectively prioritise tasks.</li> </ul>	
<b>Qualification / Licenses</b>	<ul style="list-style-type: none"> <li>• A minimum 2 years in factory maintenance role in factories</li> </ul>	<ul style="list-style-type: none"> <li>• A minimum of 3 years' experience in process</li> </ul>

	with high automation levels will be an advantage.	engineering electronics or a similar role
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